



NATIONAL POWER CORPORATION

NOTICE TO PROCEED

05 October 2023

MR. RONALDO BUENAVENTURA,
WFPS Service Manager
FUNCTIONAL INCORPORATED
814 J. P. Rizal Street, Makati City
Email: roweservice@functional.com.ph

SUBJECT: NOTICE RE: PURCHASE ORDER NO. 058827-RSC

Dear Mr. Buenaventura:

Pursuant to Purchase Order No. 058827-RSC in the total amount of **Fourteen Thousand Eight Hundred Eighty Pesos (P 14,880.00)** for the **Supply and Delivery of Cleaning Blade intended for Central Records & Technical Documents Division** under PR No. HO-CRT23-006, you are hereby required to effect delivery of the goods/services within the period specified in the Purchase Order.

Failure to comply with the delivery period from receipt of this Notice to Proceed will result to the imposition of sanctions/penalties as prescribed by law.

Very truly yours,

ALEXANDER P. JAPON
Vice President, Admin and Finance

Cf. Atty. P. D. Mabbagu – SDM, Admin
Mr. R. A. Villarín – DM, Logistics
Mr. Z. C. Tayao – Section Chief, CRTDD

Received and Acknowledged by: RONALDO A. BUENAVENTURA
Authorized Representative

Date: OCT. 9, 2023

